
{Date}

{Broker}

{Street Address}

{City & Street}

Dear _____,

This is to request the transfer of _____ shares of _____ stock from my account, Account No. _____, to Ameriprise Advisor Services, Inc., DTC No.0756, Code 40, 1800 Broadway, Suite 110, Boulder, CO 80302 to the account of Calvary Bible Evangelical Free Church, Account No. 7907-9508, 3245 Kalmia Ave., Boulder, CO 80301.

Thank you for your assistance in this transaction. The telephone number at Ameriprise Advisor Services, Inc. is 720-565-9833.

Sincerely,

cc:
Lisa Gaskins, Calvary Bible Evangelical Free Church
Stan Benson, Ameriprise Advisor Services, Inc..